

Chula Vista Spartan Legion Boosters, Inc.
Board Meeting Minutes
Wednesday, March 1, 2017

I. Call to Order

The meeting was called to order by Booster President Jocelyn Pacheco at 8:32 pm

II. Attendees

Board Members: President – Jocelyn Pacheco, Vice-President of Band – Olivia Saldana, Vice-President of Color Guard – Alma Nunez, Treasurer – Elizabeth Diaz, Band Director – Patrick Doerr, Color Guard Director – Jim Barton

III. New Business

- a. Bylaws – Jim Barton provided a template of Eastlake High School Booster Club’s bylaws which was then tailored for the Chula Vista Spartan Legion Boosters. A motion to approve the bylaws with the added revisions was passed. Board members signed the bylaws.
- b. Formation of a 501(c)(3) non-profit organization – The Board passed a motion to create a non-profit organization and file any necessary paperwork with the State of California and the IRS.
- c. Bank account – The Board passed a motion to open a bank account at a credit union (Cal Coast Credit Union was suggested). There will be two signers on a check. Signers will be the President (Jocelyn Pacheco) and Treasurer (Elizabeth Diaz). Alternate signer will be Vice-President of Band (Olivia Saldana).
- d. General Meeting – There will be a brief General Meeting before the Pre-Festival Concert on March 8th. The membership will need to vote to accept the bylaws for the Booster Club.
- e. Secretary - Since the secretary position was vacant, Band Parent Lorena Hernandez agreed to accept the position (via phone).

- f. Insurance – Jim Barton mentioned that the Boosters would need to buy liability insurance for the organization. Cost is estimated to be \$500 - \$1,000.

The meeting was adjourned at 9:04 pm

The next meeting was scheduled for 3/8/16 (general meeting)

Respectfully submitted,
Jocelyn Pacheco, President

Minutes approved by the Board as submitted at 3/18/16 General Meeting.